**Forested Community Schoolyards Pass-Through Program Application Project Narrative**

*Instructions:* Refer to the [Forested Community Schoolyards Request for Proposals](http://tpl.org/resource/forested-community-schoolyards) (RFP) for detailed information and guidance on each section of this application. This application is a basic Word document. Please complete each section and save your application as a PDF file when completed.

Applications should be no longer than five pages (1 page total for the cover page, 3 pages for the narrative, and 1 page for the alignment statement). The application should be in 11pt or 12pt font, in an easy-to-read font such as Arial, Calibri, Times New Roman, etc.

Please email your completed application form, Supporting Eligibility Documentation, a Budget, and Budget Narrative as ONE PDF file to CSYgrants@tpl.org.

Note: A budget and budget narrative must be completed using the provided TPL templates and added to this document.

**COVER PAGE**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Name of Applicant Organization** |  |
| **Applicant Organization Address** (address, town, county, state, zip code) |  |
| **Applicant Organization Unique Entity Identifier (UEI)** (from sam.gov registration) |  |
| **Applicant Organization Employer Identification Number (EIN)** |  |
| **First & Last Name of Applicant Point of Contact** |  |
| **Contact Information for Applicant Point of Contact** (email address, phone number, mailing address) |  |
| **Total Funding Requested** |  |
| **Project Location** (address, town, county, state, zip code) |  |

**Eligibility (250 words max; attach supporting documentation to application email):**

**Project Narrative (no more than three pages)**: Please include applicant introduction, project summary, project goals and activities, target population, project capacity, expected outputs and outcomes, and evaluation plan.

*Applicant Introduction:*

*Project Summary:*

*Project Goals and Activities:*

*Target Population:*

*Project Capacity:*

*Expected Outputs and Outcomes:*

*Evaluation Plan:*

**Alignment Statement (no more than one page)**: